

BOWL FOR KIDS' SAKE
APRIL 21, 2018
TEAM CAPTAIN INSTRUCTION SHEET

PLEASE READ ALL INSTRUCTIONS BEFORE RECRUITING TEAM MEMBERS!

As a Team Captain, you will want to invite FIVE of your friends, co-workers or relatives to bowl with you on April 21, 2018! Each bowler is asked to raise a minimum of \$55.00 or each team collectively raises \$330.00.

1. Please fill out your Team Entry Form completely and return it to BBBS office. Email it to administration@madisonvillebbbs.org or fax it to 270-821-5713. It is VERY IMPORTANT that addresses and phone numbers are included for each team member. **The Team Entry Form must be completed before you can schedule a bowling time.** Bowling time options are from 9AM-2:30PM, every thirty minutes. Times are first come, first serve!
2. As the TEAM CAPTAIN, you will be given ONE Team Pledge sheet, (different from years in the past where every bowler had their own sheet). You will list your team member's names and the amount of money each member individually raised, on your Team Pledge sheet.
3. Donations can be collected at the time you and your team members ask your friends to sponsor you, or the sponsor may be billed by BBBS staff. Any money collected is turned in at the event with the Team Pledge Sheet by the Team Captain. **Only the money in hand will be counted towards your individual and team total. (Any company matching is counted later, not on the day of the event)**
4. The prizes awarded for "Top Fundraising Bowler" and "Top Fundraising Team", will be awarded based on the amount of money fundraised **BEFORE** any corporate employee matching. This keeps it fair for everyone, no matter where they are employed.
5. Bowlers that raise the minimum required amount of \$55.00 will be entered to win the GRAND Prize once. Every additional \$55.00 raised beyond the required \$55.00 will award that individual Bowler an extra chance to win the GRAND prize! (Example: \$220.00 fundraised = 4 chances entered for the GRAND prize)
6. We suggest that you call your bowlers before the event to make sure they have collected their donations and to remind them of your team's bowling time. On the day that you bowl, please come to the bowling lanes thirty (30) minutes earlier than your designated bowling time.
7. Once you arrive, as Team Captain, you will need to register your team. Please have your Team Pledge Sheet filled out, listing the amount of money each individual member fundraised and turn it in at the time you register. Late money will not be counted toward your team total.

*****2018 Change*****

- **The deadline for Sponsorships and Logos to be printed on the back of the T-shirt is March 16**
- **The deadline for Team Entry Forms to be turned in for a T-Shirt is April 2, Teams entered after this date are not guaranteed shirts.**

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